
NATIONAL COMMODITY & DERIVATIVES EXCHANGE LIMITED

Circular to all members of the Exchange

Circular No. : NCDEX/TRADING-039/2023
Date : September 04, 2023
Subject : Advisory for operations of trading terminals - Update

This is with reference to the Exchange circular no. NCDEX/TRADING-030/2023 dated July 17, 2023 regarding Advisory for operations of trading terminals. As stated in aforesaid circular, the Trading Members were directed to report / update an appropriate relationship of the approved User / approved Persons with the member as an Employee or Partner/ Proprietor/ Director(s) or approved Authorized Person (AP) or an Employee of an approved Authorized Person (AP), in the "Relationship with TM" attribute, at the time of application or while modification of the User Id or CTCL Terminal in relevant modules of NCFE interface.

Further, in partial modification to the Exchange circular no. NCDEX/CSG-002/2021 dated October 27, 2021, the Exchange has revised the file format for bulk upload of new CTCL Terminal and for bulk modification of CTCL terminal. Members are advised to refer the following annexures for details.

Annexure A - Revised file format for Bulk Upload of new CTCL Terminal details
Annexure B - Revised file format for Bulk Modification of CTCL Terminal details

Field changes in the file format are to enable bulk update of the 'Relationship with TM' attribute as highlighted in the **Annexure**.

Members are requested to take a note of the above and abide by all the provisions of the Bye laws, Rules, Regulations, Exchange Circulars / norms and other requirements as may be in force from time to time relating to usage and operation of the User ID and CTCL terminals.

For and on behalf of
National Commodity & Derivatives Exchange Limited

Jigar Bhatia
Senior Vice President - Trading Operations

For further information / clarifications, please contact
1. Customer Service Group on toll free number: 1800 26 62339
2. Customer Service Group by E-mail to: askus@ncdex.com

Annexure

Annexure A - File format for Bulk Upload of new CTCL Terminal details

1. Maximum number of records allowed per file is 99
2. The data should be filled in pipe (|) separated format
3. File name: NCDEX_TMID_CTCLTERMINAL_DETAILS.csv

Header Records

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
1	TMID	CHAR(5)	MANDATORY	TMID specified in the filename should match with the TMID specified in the header record
2	NUMBER_OF_RECORDS	NUMBER(2)	MANDATORY	Maximum 99 records. Should match with the total number of records being uploaded

2. Detail Record

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
1	EXCHANGE_USER_ID	NUMBER(10)	MANDATORY	
2	TERMINAL_ID	VARCHAR2(12)	MANDATORY	
3	MARKET_SEGMENT	CHAR(1)	MANDATORY	F – Futures
4	LOGIN ID	VARCHAR(15)	MANDATORY	
5	EXCHANGE_CONNECTIVITY_TYPE	CHAR(2)	MANDATORY	LL - Lease Line I – Internet
6	EMAIL_ID	VARCHAR(250)	MANDATORY	
7	TELEPHONE_NUMBER	VARCHAR(25)	MANDATORY	Should be max 10 digits
8	MOBILE_NUMBER	VARCHAR(25)	MANDATORY	Should be max 10 digits
9	PAN	VARCHAR(25)	MANDATORY	
10	CONTACT_PERSON	VARCHAR(50)	MANDATORY	
11	DESIGNATION	VARCHAR(25)	OPTIONAL	
12	TERMINAL_CONNECTION_MODE	CHAR(2)	MANDATORY	LL - Lease Line I - Internet
13	FIRST_NAME	VARCHAR(100)	MANDATORY	
14	MIDDLE_NAME	VARCHAR(100)	OPTIONAL	
15	LAST_NAME	VARCHAR(100)	MANDATORY	
16	FATHER_NAME	VARCHAR(50)	MANDATORY	
17	RELATIONSHIP_WITH_TM	CHAR(3)	MANDATORY	EMP – EMPLOYEE AP – AUTHORISED PERSON EOA - EMPLOYEE OF AUTHORISED PERSON TR - TRAINEE PA - PARTNER PRO - PROPRIETOR DIR - DIRECTOR O - OTHER

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
18	DATE_OF_BIRTH	VARCHAR2(10)	MANDATORY	MM-DD-YYYY Age should be above 18 years
19	AUTHORISED_PERSON_CODE	CHAR(7)	MANDATORY	Mandatory If Relationship with TM is AP and EOA. Enter the AP Code as provided by Exchange
20	NAME OF ISSUING ENTITY	VARCHAR2(50)	MANDATORY	<ul style="list-style-type: none"> • NISM • NICR • MCX • NSE
21	NAME OF COURSE	VARCHAR2(100)	MANDATORY	I) Commodity Trader Certification II) Certification program for professionals- Commodity Certification III) Commodity Certification Course IV) MCX Certified Commodity Professional (MCCP) V) Certification in Financial Markets (NCFM) VI) NISM series XVI Commodity certification examination
22	REGISTRATION_NO.	VARCHAR2(30)	MANDATORY	It should accept alphanumeric value with the special characters e.g. NICR/CCH-0008
23	VALIDITY_FROM	VARCHAR2(15)	MANDATORY	MM-DD-YYYY
24	EXPIRY_DATE	VARCHAR2(15)	MANDATORY	MM-DD-YYYY
25	PAYMENT_MODE_TO_APPROVED_PERSON	CHAR(1)	MANDATORY	S – SALARY C- COMMISSION B - BROKERAGE
26	TER_APARTMENT	VARCHAR2(50)	MANDATORY	
27	TER_STREET	VARCHAR2(50)	OPTIONAL	
28	TER_LOCALITY	VARCHAR2(50)	OPTIONAL	
29	TER_CITY	VARCHAR2(50)	MANDATORY	
30	TER_PIN CODE	VARCHAR2(6)	MANDATORY	
31	TER_STATE	VARCHAR2(50)	MANDATORY	State Code as per Annexure III
32	ALLOTMENT_DATE	VARCHAR2(10)	MANDATORY	MM-DD-YYYY Should be less than current date

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
33	DISABLED_DATE	VARCHAR2(10)		
34	TYPE	CHAR(1)	MANDATORY	T – TRADING A – ADMIN
35	RES_APARTMENT	VARCHAR2(50)	MANDATORY	
36	RES_STREET	VARCHAR2(50)	OPTIONAL	
37	RES_LOCALITY	VARCHAR2(50)	OPTIONAL	
38	RES_CITY	VARCHAR2(50)	MANDATORY	
39	RES_PIN CODE	VARCHAR2(6)	MANDATORY	
40	PER_APARTMENT	VARCHAR2(50)	MANDATORY	
41	PER_STREET	VARCHAR2(50)	OPTIONAL	
42	PER_LOCALITY	VARCHAR2(50)	OPTIONAL	
43	PER_CITY	VARCHAR2(50)	MANDATORY	
44	PER_PIN CODE	VARCHAR2(6)	MANDATORY	
45	RECORD_TYPE	CHAR(1)	MANDATORY	A - Add
46	SPECIFY OTHERS	VARCHAR (50)	CONDITIONALLY MANDATORY	When the “Relationship with TM” is “O-OTHERS” then it is mandatory to specify actual relationship details with the Member in this field.

Annexure B - File format for Bulk Modification of CTCL Terminal details

1. Maximum number of records allowed per file is 99.
2. The data should be filled in pipe (|) separated format.
3. File name: NCDEX_TMID_MODIFICATION_CTCLTERMINAL_DETAILS.csv

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
1	TMID	CHAR(5)	MANDATORY	TMID specified in the filename should match with the TMID specified in the header record
2	NUMBER_OF_RECORDS	NUMBER(2)	MANDATORY	Maximum 99 records. Should match with the total number of records being uploaded

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
1	EXCHANGE_USER_ID	NUMBER(10)	MANDATORY	
2	TERMINAL_ID	VARCHAR2(12)	MANDATORY	
3	PAN	VARCHAR(25)	MANDATORY	
4	NAME OF ISSUING ENTITY	VARCHAR2(50)	MANDATORY	<ul style="list-style-type: none"> • NICR • MCX • NSE • NISM
5	NAME OF COURSE	VARCHAR2(100)	MANDATORY	I) Commodity Trader Certification II) Certification program for professionals- Commodity Certification III) Commodity Certification Course IV) MCX Certified Commodity Professional (MCCP) V) Certification in Financial Markets (NCFM) VI) NISM series XVI Commodity certification examination
6	REGISTRATION_NO.	VARCHAR2(30)	MANDATORY	It should accept alphanumeric value with the special characters e.g. NICR/CCH-0008

Sr No	Field	Field Type (Length)	Mandatory / Optional	Description
7	VALIDITY_FROM	VARCHAR2(15)	MANDATORY	MM-DD-YYYY
8	EXPIRY_DATE	VARCHAR2(15)	MANDATORY	MM-DD-YYYY
9	RELATIONSHIP_WITH_TM	CHAR(3)	MANDATORY	EMP – EMPLOYEE AP - AUTHORISED PERSON EOA – EMPLOYEE OF AUTHORISED PERSON TR – TRAINEE PA – PARTNER PRO – PROPRIETOR DIR – DIRECTOR O – OTHERS
10	AUTHORISED_PERSON_CODE	CHAR(7)	MANDATORY	Mandatory. If Relationship with TM is AP and EOA. Enter the AP Code as provided by Exchange
11	SPECIFY OTHERS	VARCHAR (50)	CONDITIONALLY MANDATORY	When the “Relationship with TM” is “O-OTHERS” then it is mandatory to specify actual relationship details with the Member in this field.