



NCDEX

Pragati ka Solid Exchange

GRIEVANCE / COMPLAINT REGISTRATION FORM

1. General Information

A. Details of complainant :

Name of the Complainant _____

Is complainant is : a Client / Member _____

Residential Address _____

(Correspondence Address) _____

City _____

Telephone no. _____

Mobile no. _____

E-Mail id _____

Permanent A/c No. (PAN) _____

Client ID _____

Member ID _____

Pin code _____

State _____

STD Code _____

B. Comtrack Account Details

CP Name _____

CPID _____

Client Id : _____

C. Bank Account Details

Bank Name _____

Branch Name _____

Bank Account No. _____

2. Opposite Party particulars (complaint against whom)

Name of the Opp. Party _____

Is complainant against: a Client / Member _____

Address: _____

Contact Person name _____

Contact person number _____

STD Code: _____

3. Whether disputed trade is IBT (Internet Based Trading)? Yes / NO



4. Nature of Complaint: [please tick(✓) in relevant box]

| | |
|-------------------------|--|
| (i) Non refund of money | |
| (ii) Unauthorized trade | |
| (iii) Trade Related | |
| (iv) Service related | |
| (v) Other, Specify | |

5. Total value of Claim (along with calculation of claim): Rs. _____

6. List of document enclosed with the complaint (please tick relevant box)

| | |
|---|--|
| (i) Contract Notes | |
| (ii) Bills / Invoices | |
| (iii) Statement of Account | |
| (iv) Copy of Ledger | |
| (v) Any other Documents in support of your claim (pl. write in below) | |
| | |

7. Details of grievance/ complaint

- Date of last trade/transaction through member : _____
- Date on which grievance/complaint has arisen : _____
- Copy of Letter/email correspondence between disputing parties : _____

8. Additional Information (If any)

Place: _____

Date : _____

(Complainant Signature)

** Note : Kindly furnish copies of documents relied on for the present complaint.